

**Minutes of the meeting of the
Mount Vernon City Library Board of Trustees
February 07, 2019**

Board members present: Katy Armagost, Frank Replier, Margaret Redfern

Absent (or Excused Absent) Hal Verrell, Lyne Olson

Library staff present: Library Director Isaac Huffman

Visitors: none

A. Call to order: Ms. Redfern called the meeting to order at 5:39.

B. Approval of minutes from the January 10, 2019 meeting:

Ms. Armagost said that under Section B to change the sentence to “Soroptomists give out books, they do not do readings.”

Ms. Redfern said on the last page to clarify “what to call the suggestion box” and change “Ms. Red” to “Ms. Redfern.”

Mr. Replier moved that the minutes from the meeting January 10, 2019 be approved as amended. Ms. Armagost seconded the motion; all were in favor.

C. Visitors: none

D. Surplus material: Mr. Huffman said in January the library finished weeding the children’s section and started weeding the nonfiction section for the New Year.

E. Budget reports:

Mr. Huffman went over library expenditures and revenue. Mr. Huffman said that as a whole, the library has spent 7.2% of the budget. For revenue, property tax has not come in yet.

F. Monthly Statistical Reports:

Mr. Huffman said that library visit counts have gone up from this time last year. This is largely due to programming. Additionally, an inter-local services agreement with Central Skagit Library has been created. This means that Central Skagit Library users will begin to become reciprocal borrows to the Mount Vernon City Library.

G. Director’s Reports:

i. Grant Updates: Mr. Huffman said that he is two for two on receiving grants as of the last week. One grant is to start the food and nutrition program class that will be launched in March. The second is an Urban Library Council grant for a middle school STEM program.

ii. Legislative Update: Mr. Huffman said that there are three legislative updates. One is that the library has made their four million ask for the state capital request. The second is a digital censorship bill is going through review right now. The third is that a bill on regulating libraries the way schools are regulated in regards to weapons policies is also in review.

iii. Small Updates:

- 1. Feedback:** The new suggestion box has been put up. The feedback will be reviewed at the next Board Meeting.
- 2. Programming guide:** Mr. Huffman passed out the new programming guide.

H. Quick Advice:

i. Priorities: Mr. Huffman talked to the Board about his strategy for event programming. He asked the Board for advice on what to cover in the upcoming year. Ms. Redfern suggested looking into marketing for the library.

I. Around the Table:

Mr. Replier asked how the statistics were counted for the KNKX event. Mr. Huffman said it was roughly counted by staff. Mr. Replier praised the library's snack contribution to the event. Mr. Replier asked about phone calls versus emails for outreach. Mr. Huffman said that calls are generally better for impact.

Ms. Armagost passed.

Ms. Redfern said the Board attended the last City Council Meeting about the new building design. Ms. Redfern and Mr. Verrell also attended the ALA conference in Seattle. She enjoyed the variety and content of speakers. Ms. Redfern said that for the new building design, she thinks there should be a central entrance.

J. Board Chair's Report: none

K. Adjournment: The meeting was adjourned at 7:07 PM. The next meeting of the board of trustees will be on Thursday, March 7th at 5:30 PM at the library.

Minutes by Carissa Mason, Library Specialist